

## **NTCIR-13/EVIA 2017: Last Minutes Call for Travel Support Application (Due: 15th November)**

Dear NTCIR-13/EVIA 2017 participants,

We are pleased to announce that travel support is available for students and early career researchers. If you're interested in the opportunity, please read the following instruction carefully and apply as soon as possible.

### **ELIGIBILITY**

Participants of NTCIR-13 Conference and/or EVIA 2017 who meet ALL of the following criteria are eligible to apply. Please contact us if you would like to know your eligibility.

- Oral and/or poster presenter (either at NTCIR-13 or EVIA 2017)
- Students or early career researchers (e.g., Post-Docs and young faculty members)
- Those who do not receive airfare support from any other parties

### **COVERING POLICY**

The travel support covers part of actual airfare cost only. The support has the upper bound as suggested below. However, you are expected to purchase an economical ticket so that more people can benefit from the travel support program. Flight must be between your place and Tokyo (including transits).

The upper bound of support is provisionally set as follows. This does not mean you should spend as much as the upper bound. Please read our covering policy (see above). The exact amount will be informed in a notification email.

- Europe: 150,000 JPY
- North America (East Coast): 120,00 JPY
- North America (West Coast): 100,00 JPY
- Australia/New Zealand: 100,000 JPY
- South-East Asia (e.g., Singapore): 70,000 JPY
- East Asia (e.g., China): 50,000 JPY

### **REIMBURSEMENT**

Awarded amount will be reimbursed in cash (JPY) at the conference. No other means will be provided.

## APPLICATION

Please send an email to us (ntc-support at [nii.ac.jp](mailto:ntc-support@nii.ac.jp)) with the following information and files. The subject of your email must be “NTCIR-13 Travel Support Application”.

“Supervisor” can be your boss or line manager if you’re not a student.

- Your full name (on passport)
- Affiliation with country
- Your affiliation’s email address
- Position
- Full name of your supervisor with email address
- NTCIR-13/EVIA 2017 Registration Number
- Presentation title and author list
- Participated task and Team name (if applicable)
- Reference letter from your supervisor (optional but desirable)
- Copy of your e-ticket and airfare payment receipt
- Please write a statement that confirms that you do not receive additional airfare support from other sources. Reference letter supporting this statement is also desirable.

## IMPORTANT DATES

- Application deadline: 15th November 2017 (Midnight JST)
- Notification: 21st November 2017
- Conference: 5-8th December 2017

## SELECTION POLICY

Selection committee members will review the applications and make the final decision with feedback from relevant task organisers where appropriate. Priorities will be given to students, oral presenters, and those who made significant contribution to the NTCIR-13 tasks (if applicable).

## NOTE

Please note that travel support awardees might be asked to help us running and supporting the conference as a member of volunteer staff (several hours in total).

## CONTACT

Please contact us for any enquiry regarding the travel support.

- Email: ntc-support at [nii.ac.jp](mailto:ntc-support@nii.ac.jp)

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NTCIR-13 Travel Support Team: